

**The University of Akron**  
**Sale of Miscellaneous Commercial Baking,**  
**Grounds Keeping, Milling and Restaurant Equipment**  
**Terms and Conditions**

1. The University reserves the right to sell all items as one lot or to sell items individually whichever is determined to be in the best interest of The University of Akron.
2. The University of Akron reserves the right to reject all bids if it is determined to be in the best interest of The University of Akron.
3. All purchasers are responsible for the removal of items purchased and items that are fixed assets must be removed by a licensed, insured and bonded contractor. (Proof of license, insurance and bonding documents required prior to removal of fixed assets.)
4. Any and all damages to the building that happen in the removal process of all fixed assets will be the responsibility of the successful bidder to get the building back to its original state or better.
5. All fixed asset removal will be scheduled by contacting Central Stores at 330-972-7579.
6. Many items need work and should be inspected before placing a bid.
7. All items are purchased as is, where is.
8. Equipment may be viewed November 9th and 10th 2011 at a pre bid meeting starting at 10:00 in the purchasing conference room located at 100 Lincoln St., Akron, OH 44325 or can be viewed at <http://www3.uakron.edu/bids/goodsandservicesrfps.htm>. Then click on "Sale of Surplus Property & Misc Equip". Please include name and phone number on each and EVERY sheet.
9. Checks must be made payable to The University of Akron at time items are picked up (valid driver's license/photo ID must be presented). No out of state checks will be accepted unless prior approval by The University of Akron Purchasing Department. Credit cards are also accepted. **No cash payments accepted.** Payment must be made at Central Stores located at 185 E. Mill Street, Akron, OH 44325 (lower level of The Administrative Service Building).
10. All purchasers are responsible for the removal of items purchased.
11. Sealed bids will be received at **THE UNIVERSITY OF AKRON, DEPARTMENT OF PURCHASING, 100 LINCOLN STREET, ROOM 209, AKRON, OHIO 44325-9001**, until **9:00 A.M.**, local time, November 17, 2011.
12. Sums below are to include all quantities as noted and removal from premises at no cost to The University of Akron.
13. The undersigned Bidder proposes to purchase items as noted, for the following sums:

Company Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

## BID FORM

All bids must be completed in their entirety and MUST include Item Number, Inventory Number, and Description from the list of items located on web at <http://www3.uakron.edu/bids/goodsandservicesrfps.htm>. Or, packets may be obtained from Central Stores in ASB 61, 185 E Mill St, Akron, OH 44325.

Please make copies of this form as needed. Each page must include all information in the box below.

### BID SUBMITTED BY:

<b>Company/Customer Name:</b>	<b>Title:</b>	
<b>Street Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Zip Code:</b>
<b>Phone:</b>	<b>Fax:</b>	
<b>Submitted by:</b>	<b>Date:</b>	
<b>Printed name:</b>		

<b>ITEM #:</b>	<b>INVENTORY #:</b>	
<i>Description.</i>		
<i>Base Bid, for the sum of \$</i>		
<i>Sum in words:</i>	<i>and</i>	<i>/100 dollars</i>

<b>ITEM #:</b>	<b>INVENTORY #:</b>	
<i>Description.</i>		
<i>Base Bid, for the sum of \$</i>		
<i>Sum in words:</i>	<i>and</i>	<i>/100 dollars</i>

<b>ITEM #:</b>	<b>INVENTORY #:</b>	
<i>Description.</i>		
<i>Base Bid, for the sum of \$</i>		
<i>Sum in words:</i>	<i>and</i>	<i>/100 dollars</i>

<b>ITEM #:</b>	<b>INVENTORY #:</b>	
<i>Description.</i>		
<i>Base Bid, for the sum of \$</i>		
<i>Sum in words:</i>	<i>and</i>	<i>/100 dollars</i>

<b>ITEM #:</b>	<b>INVENTORY #:</b>	
<i>Description.</i>		
<i>Base Bid, for the sum of \$</i>		
<i>Sum in words:</i>	<i>and</i>	<i>/100 dollars</i>