



The Sherwin-Williams Company

Business Systems Analyst Co-op Opportunity

Are you a student seeking a career in the Information Technology field and looking to add extremely valuable professional experience with a Fortune 500 company to your resume? The Sherwin-Williams Company Customer Relationship Management (CRM) Team currently has one opening for an entry-level Business Systems Analyst Co-op at their headquarters site, located in downtown Cleveland, Ohio.

Job Description:

As a Business Analyst, you will serve as liaison between IT and business clients. Work with the customers to conduct business process modeling, analyze system requirements, and review/produce specifications for any new projects or change requests to existing software applications. Work collaboratively with management and the development team to ensure that they understand the specifications, to document system scenarios, and to help develop a change management/training plan.

Responsibilities:

- Use best practices for requirements gathering, project management, and software testing.
- Conduct research to determine if solutions to business requirements currently exist within the business unit, and if not, whether new solutions are feasible.
- Analyze the impact of proposed solutions across the organization, develop use cases to explain business requirements/specifications to the CRM team, and contribute a business perspective during design reviews.
- Facilitate implementation of new functionality through training sessions, demos, and the development of appropriate documentation.

Requirements:

- Great attitude and outgoing personality
- Strong written and verbal communication skills
- Willingness to learn new technologies
- Minimum of **20 hours/week**, and as many as 35/week

Preferred Technical Skills:

- Microsoft Office, including MS Project
- Macromedia Flash

Potential Majors:

- Business Administration
- Management Information Systems (MIS)
- Computer Science (CS)
- Computer Information Systems (CIS)
- Communications

Interested Applicants Please Submit Your Resume to:

Laura Fleeson

laura.a.fleeson@sherwin.com