The University of Akron Circle K Club
Officer Meeting
September 24, 2003
Spanton Hall Lounge

Board Members Present:
Bridget Buchtel, President
Jennifer Hahn, Vice President
Andrea Macy, Secretary
Jessica Miranda, Treasurer
Natalie Kulcsar, Editor
Steve Schwarten, Donations Chair

Elizabeth Hoge, Kiwanis Family Chair
Jason Smith, Membership Chair
Mark Butzier, Publicity Chair
Maria Krauss, Service Chair
Christina Adkins, Social Chair
Brent Jarosi, Technology Chair

President Buchtel called the meeting to order at 8:06pm after the board relocated to the Ritchie Hall Lounge.

8:07 – Ronald McDonald House Flowers, Buchtel:
Buchtel went through the list of people who made phone calls for flower donations and asked each board member the response that they received from each business.

8:09 – Fall Activities Fair, Buchtel:
The Fall Activities Fair was held earlier in the day and received a great response from the student community. Five board members attended the fair and over 48 names and email addresses were collected from students interested in Circle K.

8:10 – Kiwanis Inauguration Dinner, Buchtel:
The new Downtown Akron Kiwanis Club President, Pat Duff’s Inauguration Dinner will be held October 18th before our club meeting. If anyone would like to attend, contact Buchtel at bnb5@uakron.edu.

8:11 – Rose Sale and Flower Bulb Sale, Buchtel:
Flyers and Orders need to be returned to Buchtel as soon as possible. The club will receive a portion of all profits, so please sell, sell, sell!

8:13 – Meeting Speeches, Buchtel:
Board members were reminded to keep any speeches/activities at club meetings to 3-4 minutes in order to make them simple, short, & sweet!

8:14 – Upcoming October Calendar, Buchtel:
District Service Project will be held at Camp NuHop on October 18th from 9am-5pm. T-shirt order forms are due by September 29th and registration forms are due by October 10th. October 25th will be our Talent Show, and we will also be collecting old eyeglasses for donation throughout the month of October.

8:19 – Vice President Report, Hahn:
Since being elected Vice President at the club meeting on September 17th, Hahn has been adjusting to her position and beginning the planning of the Talent Show for October.

8:21 – Secretary Report, Macy:
Office hours for each officer will be recorded each week. If board members work on Circle K material outside of the office, please email Macy at arm30@uakron.edu with the hours and what was completed during that time. Minutes from the club meeting were sent to the entire club the night following the meeting.
8:23 – Treasurer Report, Miranda:
EAF meetings will begin next week. $10 for the banner fee is needed before the end of the meeting. Buchtel and Miranda discuss the second round of Contingency Funding for the Key Club Dance. The proposal needs a great deal of detail, and is due by December 12th.

8:25 – Service Report, Krauss:
Krauss reminds the board that any comments & suggestions about service events are welcome. If board members are interested in joining the Recycling Committee, please email Krauss at rauss16@yahoo.com. For the Ronald McDonald House flower planting this weekend, the club needs to find some gardening tools and gloves. The RMH will be providing the volunteers with snacks. Highway-area cleanups were again discussed as an option of participating in the Ohio District Concern (Environment) as a Sunday event for October. Buchtel and Macy suggest that the club plan more service events in order to facilitate club growth. Buchtel offers the “Volunteer a Meal” program and the upcoming Akron Breast Cancer Walk on October 19th as options for club service. Krauss ends the discussion with the news that more ProCare donations have been given to the club as prizes.

8:51 – Membership Report, Smith:
Project Evaluation and Open House Review Form need to be filled out. In the University of Akron House of Representatives meeting, officers were introduced and some student issues were discussed.

8:52 – Website Report, Jarosi:
Jarosi has added a chat room to the club website, and all board members are encouraged to use the chat room to facilitate discussion with each other and the members: www3.uakron.edu/kclub.

8:53 – Editor Report, Kulcsar:
Newsletter should be ready for the club very soon. If anyone has pictures or stories for the newsletter, please email Kulcsar at nrk4@uakron.edu.

8:54 – Publicity Report, Butzier:
T-shirt designs will be voted on at the next meeting. New publicity for October events needs to be submitted to ZipMail for their weekly newsletter to the student community and in order to get onto the University of Akron calendar. Doughnut Sale planned by Butzier needs to be moved to another date: tentatively scheduled for the morning of Monday, October 20th.

8:59 – Kiwanis Family Report, Hoge:
Hoge has received about 20 Key Clubs’ contact information from Macy and should be making phone calls soon to try to make some connections with our fellow Kiwanis sponsored youth programs.

9:00 – Social Report, Adkins:
Welcome to our newest board member! Buchtel has recently appointed Adkins as our new Social Chair. Adkins may be planning socials at the Colonial Lakes Bowling Alley and the local roller rink for October. She will be meeting with Buchtel to select dates for upcoming socials, most likely to be held on Friday nights.

9:01 – Donations Report, Schwarten:
Many phone numbers were gathered and some donations that were collected will definitely be a plus for the club in the coming year. Schwarten will be making many phone calls in the coming weeks to many area businesses.

9:05 – Next Meeting, Buchtel:
The next club meeting will be on October 1st at 8pm in Ballroom C of the Student Center.

President Buchtel adjourned the meeting at 9:06pm.

Respectfully Submitted,

Andrea R. Macy
Secretary, University of Akron Circle K Club